

**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**

MINUTES OF THE GOVERNING BODY MEETING

A meeting of the Governing Body was held on **Monday, 17th July 2023 at 2:00 p.m. in the College Premises.** The following were present:

1. Prof. S. K. Awasthi, Chairman and University Representative
2. Prof. Monica Singhanian, Treasurer and University Representative
3. Prof. Hem Chand Jain, Member Secretary
4. Dr. Anita Gulati, Teacher's Representative
5. Dr. Jyoti, Teacher's Representative
6. Shri Harish Chandra Tiwari (Representative of staff, other than teachers)-Special Invitee

The Agenda items were taken *ad seriatim*

1) Confirmation of Minutes








- i. The Minutes of the Governing Body Meeting held on 28/04/2023 were confirmed.
- ii. Appropriate actions taken wherever required were reported.

INSTITUTIONAL ITEMS: PART-A

2) Emergency Actions of the Chairman: The following actions taken by the Chairman under his emergency powers were reported, recorded and confirmed:

- i. in permitting extension of contract for Security Services awarded to M/s Cyclopes Security & Allied Services Pvt. Ltd. w.e.f. 11.05.2023 till 31.05.2023 on the same terms and conditions in view of the fact that the process of hiring the new agency could not be completed by that time.
- ii. in permitting extension of contract for Security Services awarded to M/s Cyclopes Security & Allied Services Pvt. Ltd. w.e.f. 01.06.2023 till 15.06.2023 on the same terms and conditions in view of the fact that the process of hiring the new agency could not be completed by that time.
- iii. in permitting extension of contract for Security Services awarded to M/s Cyclopes Security & Allied Services Pvt. Ltd. w.e.f. 16.06.2023 till 18.06.2023 on the same terms and conditions in view of the fact that the new agency will take charge w.e.f. 19.06.2023.
- iv. in approving award of contract for providing Security services in the College to M/s Miraz Securitas Pvt. Ltd. after following codal formalities on GeM, w.e.f. 19.06.2023 for a period of 2 years (extendable for another six months on satisfactory performance) on the annual cost of Rs.2,03,21,126.27/- (inclusive of GST) on the recommendation of the committee constituted for hiring of outsource services.

DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)

- v. in permitting extension of contract for Sanitation (Housekeeping) Services awarded to M/s Everest Enterprises w.e.f. 31.05.2023 till 15.06.2023 on the same terms and conditions in view of the fact that the process of hiring the new agency could not be completed by that time. 
- vi. in permitting extension of contract for Sanitation (Housekeeping) Services awarded to M/s Everest Enterprises w.e.f. 16.06.2023 till 18.06.2023 on the same terms and conditions in view of the fact that New agency will take charge w.e.f. 19.06.2023 
- vii. in approving award of contract for providing Sanitation (Housekeeping) services in the College to M/s Miraz Securitas Pvt. Ltd. after following codal formalities on GeM, w.e.f. 19.06.2023 for a period of 2 years (extendable for another six months on satisfactory performance) on the annual cost of Rs. 1,47,25,027.76 (inclusive of GST) on the recommendation of the committee constituted for hiring of outsource services. 
- viii. in sanctioning Extra Ordinary Leave (Leave without pay) to Prof. Himanshu Prasad Roy, Professor, Department of Political Science, for a period of one year with effect from 06.06.2023 with permission to retain lien on the substantive post in the college, in order to enable him to join Jawaharlal Nehru University, Delhi as professor. 
- Further, the House resolved to permit appointment of two guest faculties against the leave vacancy of Prof. Himanshu Prasad Roy.
- ix. in approving recommendation of Departmental Promotion Committee meeting held on 01.05.2023 for promotion of Mr. Kuldeep Rawat, Laboratory Attendant to the post of Laboratory Assistant in the Department of Physics in the Pay Matrix Level 4 against the vacancy arisen due to demise of Mr. Surender Singh, the then Laboratory Assistant. 
- Note: Mr. Kuldeep Rawat has joined his duties w.e.f. 01.05.2023 (F/N). He will be on probation for a period of one year from the date of his joining duties.
- x. in approving recommendation of Departmental Promotion Committee meeting held on 17.05.2023 for promotion of Mr. Rajesh Kumar, Junior Assistant to the post of Assistant in the Pay Matrix Level 4 against the vacancy arisen due to promotion of Mr. Jitender Solanki. 
- Note: Mr. Rajesh Kumar has joined his duties w.e.f. 18.05.2023 (F/N). He will be on probation for a period of one year from the date of his joining duties.
- xi. in recommending extension of tenure of Prof. Hem Chand Jain as Officiating Principal as well as Vice-Principal, for a period of six months w.e.f. 01.07.2023 or till such time the appointment of regular Principal takes place whichever occurs earlier, to the University of Delhi for approval. 









**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**

3) **Principal's Actions:** The following actions taken by the Principal were reported, recorded and confirmed:


- i. in accepting resignation of Ms. Reena Yadav, Assistant Professor in Commerce on Adhoc basis w.e.f. 04.05.2023 (F/N).
- ii. in accepting resignation of Dr. Ravi Kumar Goswami, Assistant Professor in Zoology on Adhoc basis w.e.f. 04.05.2023 (A/N).
- iii. in accepting resignation of Mr. Vinny Arora, Assistant Professor in Commerce on Adhoc basis w.e.f. 05.06.2023 (F/N).
- iv. in appointing the following non-teaching staff members on contractual basis at Minimum Basic Pay of Pay Level for each category of posts plus Dearness Allowance thereon at applicable rates with effect from 09.06.2023 (F/N) for the period upto 06.12.2023:

Sr. No.	Name	Designation	Posted at Lab./ Deptt./Lib./Centre
1.	Mr. Sandeep Bhardwaj	S.T.A. (Computer)	Computer Centre
2.	Mr. Hari Om Sharma	S.T.A. (Computer)	Computer Centre
3.	Mr. Upendra Singh	S.T.A. (Computer)	Computer Science
4.	Mr. Sachin Kumar	Jr. Assistant	Accounts Section
5.	Mr. Pankaj Mahajan	Jr. Assistant	Accounts Section
6.	Mr. Sagar	Jr. Assistant	Admin. Office
7.	Mr. Gaurava Vashishth	Comp. Lab. Attdt.	Computer Centre
8.	Mr. Parveen Kumar	Comp. Lab. Attdt.	Computer Centre
9.	Mr. Amit Kumar	Comp. Lab. Attdt.	Computer Centre
10.	Mr. Budh Ram	Comp. Lab. Attdt.	Business Studies
11.	Mr. Nitin Kumar	Comp. Lab. Attdt.	Business Studies
12.	Mr. Lalit Giri	Laboratory Attendant	Botany
13.	Mr. Gurdas	Laboratory Attendant	Chemistry
14.	Ms. Sunita Vishwakarma	Laboratory Attendant	Chemistry
15.	Mr. Thakur Adhikari	Laboratory Attendant	Chemistry
16.	Mr. Upender Shah	Laboratory Attendant	Chemistry
17.	Mr. Bhuwan Chander	Laboratory Attendant	Electronics
18.	Mr. Pankaj Kanwal	Laboratory Attendant	Physics
19.	Ms. Shabnam	Laboratory Attendant	Physics
20.	Mr. Motilal Hembram	Laboratory Attendant	Physics
21.	Mr. Amit Kumar	Laboratory Attendant	Research Centre
22.	Mr. Daya Kishan Khulbe	Laboratory Attendant	Zoology
23.	Mr. Saurabh Saxena	Laboratory Attendant	Administration
24.	Mr. Nagender Pal	Laboratory Attendant	Zoology
25.	Mr. Vidya Sagar	Library Attendant	Library
26.	Mr. Nitish Mittal	Library Attendant	Library
27.	Mr. Harendra Kumar	MTS	Administration
28.	Mr. Bharat Chhabra	MTS	Administration
29.	Mr. Durga Prasad	MTS -Mali	Administration
30.	Mr. Vikram Kumar	MTS -Mali	Administration
31.	Mr. Pawan Kumar	MTS -Mali	Administration
32.	Mr. Vinod Kumar Yadav	MTS -Mali	Administration


DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)

- v. in appointing Mr. Yogesh Kumar, Multi-Tasking Staff, in Admin. Office on contractual basis at Minimum Basic Pay of Pay Level of the post plus Dearness Allowance thereon at applicable rates with effect from 09.06.2023 (F/N) for the period upto 06.12.2023 to be paid from Repair/Renovation/Replacement/Up-gradation of Basic Infrastructure (College Development Fund A/c) 
- vi. in appointing Ms. Renu, Multi-Tasking Staff, for Girls Common Room on contractual basis at Minimum Basic Pay of Pay Level of the post plus Dearness Allowance thereon at applicable rates w.e.f. 09.06.2023(F/N) for the period upto 06.12.2023 to be paid from the Misc. Head (College Student Welfare Fund A/c) 
- vii. in appointing Mr. Satish Kumar Sah as Section Officer on contractual basis at minimum Basic Pay of the Pay Level 7 plus Dearness Allowance thereon at applicable rate w.e.f.. 15.06.2023 to 06.12.2023. He has been posted in Accounts section. (Ref. GB Res. No. 8(ii) dated 28.04.2023 
- viii. in accepting resignation of Ms. Inakshi, Assistant Professor in Management Studies on Adhoc basis w.e.f. 19.06.2023 (A/N). 
- ix. in permitting full fee waiver of the College Annual Charge, Free Hostel Accommodation & Facility of Hostel Mess (to be reimbursed to the Hostel A/c out of Students Aid Fund under the College Student Welfare Fund Account on an actual basis to Mr. Aman Kumar a student of B.Sc. (H) Physics 2nd Year, who belongs to a highly weaker section for the years 2022-23 & 2023-24. 
- x. in accepting resignation of Dr. Pramod Kumar, Assistant Professor in Environmental Studies on Adhoc basis w.e.f. 03.07.2023 (A/N) 
- xi. in permitting payment of scholarship amounting to Rs. 10,000/- (vide GB Resolution No. 13 dated 18.05.2018) from College Development Fund A/c and College Student Welfare Fund A/c Rs. 5,000/- each, due to restructuring of fee and relocation of heads from College Student Welfare Fund A/c to College Development Fund A/c. 
- xii. in permitting revision of University Fee under the following heads for the students admitted for the academic year 2023-24 as per the University notification No. Acad. I/UG & PG Fee/2023-24/344 dated 07.07.2023: 
- | | |
|--|------------|
| 1. University Students Welfare Fund | Rs.200/- |
| 2. University Development Fund | Rs. 1000/- |
| 3. University Students Facilities and Service Charges | Rs. 1000/- |
| 4. Economically Weaker Section Support University Fund | Rs. 150/- |

**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**













- 4) **Fixation of Pay in the Academic Pay Level 12:** The Fixation of Pay in the Academic Pay Level 12 in respect of following faculty members, on their promotion/placement from Assistant Professor (Stage-II) to Assistant Professor (Stage-III) , as approved by University of Delhi vide letter No. mentioned against each were reported and recorded: 

S. No.	Name	Department/ Subject	Date of Promotion	Fixation of Pay on Promotion	University Approval letter No.
1.	Dr. Jyoti	Chemistry	03.08.2021	Rs. 82,200/- (Cell-2)	Univ. Letter No.-CS-1/(111)/ Promotion/DDUC/2023/5985 Dated 07.06.2023
2.	Dr. Sunny Manohar	Chemistry	29.07.2021	Rs. 82,200/- (Cell-2)	Univ. Letter No.-CS-1/(111)/ Promotion/DDUC/2023/5983 Dated 07.06.2023
3.	Dr. Renu Solanki	Zoology	22.09.2021	Rs. 82,200/- (Cell-2)	Univ. Letter No.-CS-1/(111)/ Promotion/DDUC/2023/5984 Dated 07.06.2023
4.	Dr. Shailly Anand	Zoology	10.08.2021	Rs. 82,200/- (Cell-2)	Univ. Letter No.-CS-1/(111)/ Promotion/DDUC/2023/5986 Dated 07.06.2023
5.	Dr. Sangeeta Mohan	Management Studies	10.04.2020	Rs. 79,800/- (Cell 1)	Univ. Letter No.-CS-I/(111)/ Promotion/DDUC/ 2023/6070 Dated 23.06.2023
			01.07.2020	Rs. 82,200/- (Cell No. 2)	










- 5) **Fixation of Pay in the Academic Pay Level 13A:** The Fixation of Pay in the Academic Pay Level 13A in respect of following faculty members, on their promotion from Assistant Professor (Stage-III) to Associate Professor, as approved by University of Delhi vide letter No. mentioned against each were reported and recorded: 

S. No.	Name	Department/ Subject	Date of Promotion	Fixation of Pay on Promotion	University Approval letter No.
1	Dr. Reema Chhabra	Chemistry	22.07.2022	₹1,31,400/- (Cell-1)	Univ. Letter No.-CS-1/(111)/ Promotion/DDUC/2023/5798 Dated 10.05.2023
2	Dr. Chetna Angrish	Chemistry	22.07.2022	₹1,31,400/- (Cell-1)	Univ. Letter No.-CS-1/(111)/ Promotion/DDUC/2023/5799 Dated 10.05.2023
3	Dr. Nityananda Agasti	Chemistry	22.07.2022	₹1,31,400/- (Cell-1)	Univ. Letter No.-CS-1/(111)/ Promotion/DDUC/2023/5802 Dated 10.05.2023
4	Dr. Chayannika Singh	Chemistry	02.08.2022	₹1,31,400/- (Cell-1)	Univ. Letter No.-CS-1/(111)/ Promotion/DDUC/2023/5796 Dated 10.05.2023
5	Dr. Sachchidanand Tripathi	Botany	19.09.2022	₹1,31,400/- (Cell-1)	Univ. Letter No.-CS-1/(111)/ Promotion/DDUC/2023/5800 Dated 10.05.2023
6	Dr. Mamta Amol Wagh	Mathematics	26.05.2022	₹1,31,400/- (Cell-1)	Univ. Letter No.-CS-1/(111)/ Promotion/DDUC/2023/5801 Dated 10.05.2023





**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**

- 6) **Fixation of Pay in respect of Mr. Bablu Kumar:** The Fixation of Pay in respect of Mr. Bablu Kumar at Rs. 43,600/- (Cell No. 8, Pay Level 6) w.e.f. 18.04.2023 and Rs. 44,900/- (Cell No. 9, Pay Level 6) w.e.f. 01.01.2024, on his promotion from Assistant to Senior Assistant, as approved by University of Delhi vide letter No. CS-III/009/7th CPC/DDUC/2023/334 dated 06.06.2023 was reported and recorded. 
- 7) **Fixation of Pay in respect of Dr. Rohith P.:** The following in respect of Dr. Rohith P, as approved by University of Delhi vide letter No. CS-I/(111)/Promotion/DDUC/2023/5797 dated 10.05.2023 was reported and recorded: 
a) Pay fixation at ₹87,200/- (Cell No. 04) w.e.f. 17.04.2018 and ₹89,800/- (Cell No. 05) w.e.f. 01.07.2018 in APL-12 on Promotion/Placement from Assistant Professor (Stage-II) to Assistant Professor (Stage-III).
b) Pay fixation at ₹1,31,400/- (Cell No. 01) w.e.f. 17.04.2021 in APL-13A on Promotion from Assistant Professor (Stage-III) to Associate Professor.
- 8) **Resignation of Mr. Nitin Luthra:** The University of Delhi letter No. CS.I/III/Resignation/DDUC/2023/5841 dated 26.05.2023 conveying therein its approval to resignation of Mr. Nitin Luthra, Assistant Professor in English w.e.f. 09.08.2019 was reported and recorded. 
(Reference GB Res. No. : 2(i) dated 01.03.2023)
- 9) **Approval of extension of tenure of Prof. Hem Chand Jain as Officiating Principal:** The approvals of extension of tenure of Prof. Hem Chand Jain as Officiating Principal of the college w.e.f. 01.01.2021 to 30.06.2023 vide University of Delhi Letter No. CB.I(III)/Actg-Offg.Principal/DDUC/2023/5639-I Dated 25.05.2023 and extension as Officiating Principal and Vice-Principal w.e.f. 01.07.2023 to 30.09.2023 vide Letter No. CB.I(III)/VP/DDUC/2023/6229 Dated 07.07.2023 were reported and recorded. 
- 10) **Change of name by “Dr. Pappu Lal Meena”:** The change of name by “Dr. Pappu Lal Meena”, Associate Professor in Physics to “Dr. Palvit Rudram” in the official records for all the purposes was reported and recorded. 
- 11) **LFA Audit Report:** Deferred. 
- 12) **Audited Accounts (Consolidated Balance Sheet):** The Audited Consolidated Balance Sheet pertaining to all the accounts of the college for the financial year 2022-23 by the Statutory Auditor M/s JMG & Associates, Chartered Accountants were considered and approved by the House. 
- 13) **Audited Accounts (Govt. Grants):** The Audited Balance Sheets and other accounts pertaining to Consolidated Delhi Government Funds,  Maintenance Grant Account,  Non-Recurring Grant Account,  UGC Grant Account,  and DBT Grant Account  for the financial year 2022-23, as audited by the statutory auditors M/s JMG & Associates, Chartered Accountants, were considered and approved by the House.

**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**

- 14) **Audited Provident Fund A/c:** The Audited Balance Sheet & other account pertaining to Provident Fund A/c for the financial year 2022-23 by the Statutory Auditor M/s JMG & Associates, Chartered Accountants, were considered and approved by the House. 
- 15) **Audited DDUC Fee A/c:** The Audited Balance Sheet & other account pertaining to DDUC Fee A/c for the financial year 2022-23 by the Statutory Auditor M/s JMG & Associates, Chartered Accountants, were considered and approved by the House. 
- 16) **Audited Accounts (other than Govt. Grants):** The Audited Balance Sheet & other account pertaining to College Student Welfare Fund (Student's Society) A/c,  College Development Fund A/c,  Student Security A/c  and Add-on Course A/c  for the financial year 2022-23 by the Statutory Auditor M/s JMG & Associates, Chartered Accountants, were considered and approved by the House.
- 17) **Digital Video Wall:** Deferred.
- 18) **Audio-Video Conferencing System in the Committee Room:** Deferred.
- 19) **Skill Development Centre:** The proposal submitted by the Convenor-SEC and VAC Committee for creation of Skill Development Centre, to implement NEP course curriculum, wherein Two Computer Labs will be setup using existing computers in Room No. 506 with 72 computer systems in each of the Laboratory at an estimated cost of Rs. 16,66,200/- was considered. After due deliberation the proposal was approved and sanctioned a sum of Rs. 16,66,200/- O/o Misc. Head (College Student Welfare Fund A/c). The GFR 2017 and all other rules and regulations are to be followed while making purchases of these items through GeM. 
- 20) **Estimates submitted by PWD Electrical:** The following estimates submitted by PWD Electrical were considered and resolved that:
 - a. The Preliminary Estimate of Rs. 1,99,01,476/- from the office of Executive Engineer (E) PWD, B-6, NCC Building, Safdarjung Enclave, New Delhi for ARMO EI. Compound Lights, Water Supply Pumps, Fire-Fighting System, Fire Alarm and PA System, Sub Station and DG Sets, Water Softening Plant, STP at DDU College, Dwarka, New Delhi (During 2023-24) were considered and approved to be sent to Directorate of Higher Education, Government of NCT of Delhi for administrative approval and budget sanction. 
 - b. Preliminary Estimate of Rs. 2,35,30,616/- from the office of Executive Engineer (E) PWD, B-6, NCC Building, Safdarjung Enclave, New Delhi for ARMO of Lifts, Audio Video System, Centralised AC Plant, 3x100 KVA UPS, LAN WIFI and IP based EPABX, Telephone, Solar Water Heating System, CCTV at DDU College, Dwarka, New Delhi (During 2023-24) were considered and approved under the General Head (Maintenance Grant a/c) subject to administrative approval and budget sanction by Directorate of Higher Education, Government of NCT of Delhi. 

**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**

- 21) **Fee Revision:** The request of students regarding reduction in fee under the head Expenditure towards payments of Electricity, Water, and Other Statutory Taxes (MG A/c) was considered. After due deliberation it was resolved to give a one-time relief to 2nd and 3rd year students by reducing fee under this head by Rs. 2,000/- for the year 2023-24 only. However, w.e.f. 2024-25 the fee under the head Expenditure towards payments of Electricity, Water, and Other Statutory Taxes (MG A/c) shall be Rs. 8,000/- for all the students. 
- 22) **Appointment of 4 Computer Laboratory Attendant (MTS):** The emergent requirement of appointment of 4 Computer Laboratory Attendant (MTS) for smooth operation and maintenance of Skill development Centre (Two Labs), Mathematics Lab, and Language Lab. was considered. The GB vide Resolution No. 8 of its meeting held on 29.12.2022 created 8 posts of Computer Laboratory Attendant and 12 posts of Computer Laboratory Assistant subject to approval of Government of NCT of Delhi. The Letter No.DHE-32(2)/Creation of Post/100%College/2019/2252 dated 17/04/2023 from DHE was also considered wherein they stated that till the ex-post facto approval of 75 Non-teaching posts is resolved no new posts can be sanctioned by the Government. As there is no Non-teaching staff to look after these Four computer laboratories, therefore, there is an emergent need to appoint atleast one Computer Laboratory Attendant (MTS) in each for running these four laboratories. Therefore, the house resolved to appoint 4 Computer Laboratory Attendant (MTS) on contractual basis and expenditure of which shall be met out of ICT Infrastructure Development Fund Head (College Development Fund A/c) till such time these posts are sanctioned by Government of NCT of Delhi. 
- 23) **Guest House Revenue Sharing:** The proposal of Hostel Committee for sharing of 30% revenue with Boys Hostel out of receipts of Guest House Booking was considered. The Boys Hostel is looking after the operational part of the Guest House and meeting the expenses of House Keeping, booking, etc. and after installation of separate electricity connection the expenses of electricity are also borne by them. Therefore, there is need to share 30% of collections, from booking of guest house, with Boys Hostel so that they can meet the operational day to day expenses. After due deliberations the House resolved to share 30% of collections, from booking of guest house, with Boys Hostel and they shall bear all the operational expenses such as Electricity, Water, House Keeping, Booking, Toiletry etc. However, the Non-recurring expenses, Repairs, Property tax, etc. shall be borne by the college 
- 24) **Mathematics Laboratory:** The requirement of Department of Mathematics for electrification and networking of Mathematics Laboratory was considered and resolved to sanction a sum of Rs. 3,75,000/- out of Misc. Head (College Student Welfare Fund A/c). 

**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**

- 25) **Advertisement for the Post of Principal:** As matter pertained to consider the advertisement for the post of Principal and Prof. Hem Chand Jain, Officiating Principal might be a perspective candidate for this post, he himself opted to abstain during discussion and went out with the permission of the Chair.

The Chairman Governing Body informed the house that the advertisement no. DDUC/Principal/2021/1 dated 26/11/2021 and Corrigendum dated 20/12/2021 for the post of Principal has lapsed and need to be re-advertised. After due deliberations it was resolved to advertise the post of Principal with the approval of the University of Delhi in one English News Daily and the Employment News and same be posted on the website of the University and college. Further, it was resolved that applications be invited online through the link provided by University of Delhi. Further, the Chairman was authorized to take all steps and make all necessary correspondence with University of Delhi and/or any other authority/official/person in this regard and procedure to be followed for the appointment of Principal.

Prof. Hem Chand Jain joined the House immediately, thereafter.

- 26) **Change from NPS to GPF Subscription:** The requests of following teaching and non-teaching staff members for change of their cases from NPS to GPF Subscription in the light of DoPT Office Memorandum No. 57/05/2021-P&PW (B) dated 03.03.2023 along with UGC Circular F.No.3-1/2023(Admin I/A&B) dated 21.03.2023 and University letter no. CS.III/Misc/2023/283 dated 23.05.2023 were Placed before the House:

- i. Prof. Avnindra Kumar Singh, Professor in Physics
- ii. Sh Anil Kumar, Associate Professor in Computer Science
- iii. Sh. Sandeep Mago, SPA
- iv. Dr. Sunil Kumar, Associate Professor in Commerce

The House resolved to constitute a committee consisting of the following in order to scrutinize the above cases in the light of DoPT Office Memorandum:








1. Prof. Ajay Kumar Singh, Head and Dean Faculty of Commerce and Business Studies, University of Delhi - Chairperson
2. Prof. Hem Chand Jain, Officiating Principal - Convener
3. Dr. Sachin Mittal, Bursar
4. Dr. Anita Gulati, Governing Body Member
5. Dr. Rajni Bala, Secretary Staff Council.

- 27) **CCL to Prof. Monika Bansal:** The request of Prof. Monika Bansal, Professor in Management Studies for grant of Child Care Leave for a period of 95 days w.e.f. 21.8.2023 to 23.11.2023 to take care of her son for his education was approved. Further the House resolved to appoint a guest faculty against her leave vacancy.

End of Part A: Institutional Agenda


**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**

HOSTEL ITEMS: PART-B

- 28) **Principal's Actions:** The following actions taken by the Principal were reported, recorded and confirmed:
- (i) in appointing the following staff on contractual basis for the Girls' Hostel w.e.f 08.06.2023 upto 07.12.2023: 
 - 1. Ms. Ekta Sinha as Manager
 - 2. Ms. Kanika Bhatia as Junior Assistant
 - (ii) in appointing the following staff on contractual basis for the Boys' Hostel w.e.f 09.06.2023 upto 07.12.2023: 
 - 1. Ms. Usha Verma as Junior Assistant
 - 2. Mr. Devender Pratap Singh as MTS
- 29) **Networking in Hostels:** The recommendation of the Hostel Committee for upgrading of networking for stable Internet Connectivity in both the Hostel at an estimated cost of Rs. 1,70,982/- for each Hostel Total Rs.3,41,964/- was considered. After due deliberations the House resolved to approve the upgrading of networking facility of Hostels and sanctioned a sum of Rs. 1,70,982/- for each Hostel (Total Rs.3,41,964/-) out of respective Hostel A/cs. 
- 30) **Operationalization of Electricity Supply from BSES:** The operationalization of electricity supply with direct meters from BSES w.e.f. 18.06.2023 in both the Hostels was reported and recorded. The following recommendations of Hostel Committee were approved: 
- i. Collection of electricity charges from the residents @ Rs. 1000/- per month + rate charged by BSES multiplied by actual units consumed as per sub-meter of their rooms to be settled quarterly on actual basis.
 - ii. To retain the Electricity charges of Rs 2,000/- per month deposited by mess vendor as per terms and conditions of mess contract, as whole of the electricity charges are born by Hostels.
- 31) **Separate Water Connection for Hostel:** The House approved the request of Hostel Committee for a Separate Water Connection for the Two Hostels and authorised the Officiating Principal to take all necessary steps including sanction of funds out of Hostel A/c for this purpose. 
- 32) **Audited Accounts (Boys Hostel):** The Balance Sheets and other accounts pertaining to Boys hostel for the financial year 2022-23 as audited by the Statutory Auditors M/s JMG & Associates, (Chartered Accountants) were considered and approved by the House. 
- 33) **Audited Accounts (Girls Hostel):** The Balance Sheets and other accounts pertaining to Girls hostel for the financial year 2022-23 as audited by the Statutory Auditors M/s JMG & Associates, (Chartered Accountants) were considered and approved by the House. 

**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**

Any other matter with the permission of the Chair.

- 34) **Estimate submitted by PWD for Civil Work:** The recommendation of the Hostel Committee regarding civil repair and whitewash work of the both Hostels at an estimated cost of Rs 45,60,400 submitted by PWD to be met out of Hostel Funds was considered. After due deliberations it was resolved to approve the civil repair and whitewash work of the both Hostels and sanction a sum of Rs 45,60,400/- out of Hostel A/cs 

The Meeting ended with a vote of thanks to the Chair.

S/d

**PROF. HEM CHAND JAIN
OFFICIATING PRINCIPAL &
MEMBER SECRETARY**

S/d

**PROF. S. K. AWASTHI
CHAIRMAN,
GOVERNING BODY**